



Tokyo 2020 Olympic Sailing

Boat and Equipment Arrival Guidance

12 December 2019

Boat/Equipment arrival guidance

1. Introduction

This document aims to provide important information regarding containers and other loose equipment.

Leaving containers, boats or equipment on land on Enoshima Island, will have an impact on Tokyo 2020's ability to deliver the Olympic Games.

NOCs can contact sailing_log@tokyo2020.jp for any doubts or queries.

For detailed information please refer to the Venue Delivery Guide that will be issued in February 2020 and the Tokyo 2020 Customs & Freight Forwarding Guide Appendix (Sailing) that will be issued by the end of December 2019 which will be available on the NOC extranet.

2. General information

The following number of containers per NOC will be permitted into the container park within the Sailing venue for the Tokyo 2020 Olympic Games:

- All NOC are entitled to **one container**
- NOCs with entries in 4 or more Events are entitled to a **second container**
 - The OA hopes to reduce this level to 3 Events should final entries and space allow

World Sailing will communicate the allocation of containers and NOCs shall confirm their acceptance or not from February 2020.

Please note that 20-foot containers can't be stored inside the Sailing venue.

Tokyo 2020 will position these containers on site free of charge within the communicated delivery windows for the Olympic Games.

All containers must have been cleared at the customs before arriving at the venue. The containers, including boat trailers and trolleys, must comply with Rule 50 of the IOC Olympic Charter (not displaying any type of advertising, publicity or propaganda). In addition:

- Teams must not store any items on top of their containers.
- Temporary structures for the purpose of providing shade or boat repair will be allowed subject to the agreement of the Organising Authority.
- In consideration of other teams, the local residents and the Tokyo 2020 Games Sustainability Plan, the use of external generators, refrigerators, freezers and air compressors will not be permitted without the express written permission of the Organising Authority.

The Organising Authority reserves the right to prevent or halt any activity that causes nuisance to other teams, local residents, or is deemed to be in breach of Japanese health and safety legislation.

In exceptional circumstances, teams may have to conduct emergency repairs. If so, a number of the above-mentioned rules may be waived at the sole discretion of the Technical Delegates.

The draw of the location of the containers in the container park will be done by World Sailing in conjunction with Tokyo 2020. The location will be informed to the teams by 28 April 2020. Please note that the Organising Authority may reallocate the position of any container due to logistics reasons. Should teams have more than 1 container, all efforts will be made to keep the two containers next to each other however it can't be guaranteed at this time.

If NOCs bring more containers than they are permitted for the sailing competition, Tokyo 2020 has prepared a temporary secondary site. That site will be open from 18 May to the middle of August and is approximately 20 minutes drive from the venue. Please be aware that the NOCs will not be allowed to access their containers at the secondary site due to the Japanese Building Standards Law so the NOCs will be required to do all loading / unloading of their items at the Sailing venue before / after transport of the containers to / from the secondary site.

After loading the items at the venue, Tokyo 2020 will seal all containers which will be moved to the secondary site.

3. Container Delivery Windows

NOCs will only be allowed to store at the Sailing venue the number of containers according to their entitlement, this includes the containers delivered via the Freight Support Plan. Due to space restrictions, any additional container can't be stored in the venue for the Olympic Games. NOCs will be allowed to load/unload additional containers in the venue with the permission of the Organising Authority.

The container delivery window period for the Olympic Games is from 18 May to 10 August 2020.

Tokyo 2020 and the contractor will arrange the loading/unloading schedules and NOCs shall inform their preferred dates in advance to Tokyo 2020. A container movement form will be available to NOCs through the Tokyo 2020 Customs & Freight Forwarding Guide Appendix (Sailing). Tokyo 2020 and the contractor will arrange specific loading/unloading schedules based on the information received via the movement form.

Teams are encouraged to ground their containers in the sailing venue before 13 July 2020, the security sweep day.

For deliveries after 14 July 2020, since the venue will be locked down, containers should comply with the six keys to the Gate, before entering the Venue. Please refer to the Venue Delivery Guide for further information on the six keys to the Gate process.

4. Delivery through the Freight Support Plan

Containers shipped through the Freight Support Plan can enter into the Sailing venue until 12 July 2020.

5. Security searches and hazardous material storage

For the Olympic Games, on 13 July 2020, access to the containers will be limited to 1-2 NOC officials who must be in possession of their PVCs. Equipment may be removed from the containers during this time and may be stored in the container park within the vicinity of the NOC container (if there is sufficient space).

NOCs will only be able to store their containers and equipment within the container and boat park areas.

NOCs will only be able to access the venue from 14 July to 10 August for the Olympic Games.

Each container and/or equipment will be subject to a full search by the security as part of the venue security sweep. The searches will take place on 13 July 2020 with a reserve day on 14 July if required. Security will be available 1-2 days prior to answer questions on how to prepare containers for an efficient search.

NOCs should prepare to send one or two delegates who must be in possession of their PVCs to the Sailing venue on that days in order to help with the search. In exceptional circumstances, NOCs may delegate responsibility for the search to the Tokyo2020 Container Park Coordinator (please e-mail to sailing_log@tokyo2020.jp). To avoid unnecessary delays and waiting, an approximate timeline of container searches may be shared. Teams may be required to send to sailing_log@tokyo2020.jp the name of the person/s that will observe the container security check, with their document information (passport).

Searches will be made in every area of the container. Access to all items will be required, and there can be no expectation of privacy. Illegal or prohibited items will be seized. NOCs will need to be present.

As part of the security and safety checks, NOCs are requested to ensure that any hazardous chemicals are stored in appropriate containers and within metal storage cabinets to reduce the risk of fire.

6. Support boats, competition boats and equipment arriving by land

Support boats, competition boats and equipment not travelling by containers can be delivered by land to the Sailing venue from 18 May until 25 July, however teams are encouraged to bring their boats and equipment to the venue before 13 July, the security sweep day. Please also note that no deliveries can be made on the 24 July.

All boats, vessels and equipment arriving by land will be searched at the main entrance of the venue, if they arrive after the security sweep has been conducted. Tokyo 2020 will arrange for trailers to be towed to the appropriate area for unloading, once they have cleared security. This includes the towing and launching of support boats. Once the trailers have been unloaded, they will be taken to the trailer storage area. NOCs should ensure that all trailers are labelled with the name of the country to which they belong and a contact phone number in Japan. Trailers must also comply with Rule 50 of the Olympic Charter for the Olympic Games.

After lockdown, six keys to the Gate will be required for entering the venue. Tokyo 2020 will inform the NOCs the allocated date(s) and time of arrival of their boats. Teams should book the informed slot(s) on MDS so appropriate resources can be made available in order to minimize delays. Please refer to the Venue Delivery Guide for further information on the MDS.

7. Support boats, competition boats and equipment arriving by sea

Support Boats, competition boats and equipment can be delivered by sea to the Sailing venue from 18 May until the 25 July for the Olympic Games however teams are encouraged to bring their boats and equipment to the venue before 13 July, the security sweep day.

No deliveries can be made on the 24 July for the Olympic Games. Arrivals by sea will be instructed to proceed to a designated slipway or pontoon area (quarantine zone) for security screening before entering the Boat Park or Support Boat area.

After the security sweep, Support Boats, competition boats and equipment can only enter the venue by sea if they are entering the venue for the first time.

8. Removal of containers

Containers must be loaded by NOCs and ready for removal from the Sailing venue before leaving Japan.

Tokyo 2020 and the contractor will arrange the loading/unloading schedules and NOCs shall inform their preferred dates to Tokyo 2020 in advance. A container movement form will be available to NOCs by issuing through the Tokyo 2020

Customs & Freight Forwarding Guide Appendix (Sailing). Tokyo 2020 and the contractor will arrange specific loading/unloading schedules based on the information received via the movement form.

Containers can be removed from the venue between the 31 July – 6 August during the hours the Front of House is closed and cleared of spectators (2 hours before and 1 hour after the day's session schedule) and the designated delivery window dates between 7-10 of August while the venue is open. The delivery window dates will be indicated in the Tokyo 2020 Customs & Freight Forwarding Guide Appendix (Sailing).

9. Support boats, competition boats and equipment leaving by land

Support boats, competitions boats and equipment not travelling by containers can leave the venue by land from 31 July until 6 August during the hours the Front of House is closed and cleared of spectators (2 hours before and 1 hour after the day's session schedule) and 7-10 August. The Organising Authority will arrange for trailers to be towed to the exit of the venue (VSA area).

10. Support boats, competition boats and equipment leaving by sea

Support boats, competitions boats and equipment can leave the Sailing venue by sea from 31 July until 10 August. The Organising Authority requires notification in advance through sailing_info@tokyo2020.jp, so that the FOP management team can be advised and Race Management is aware. When leaving the venue NOCs shall not affect the competition. After leaving the venue, it will not be possible to come back, even for a support boat.

11. Delivery and collection schedule of containers

Will be announced in the Tokyo 2020 Customs & Freight Forwarding Guide Appendix (Sailing).

12. Power supplies to containers

- Specifications of electricity provided by Tokyo2020 to containers
 - AC 230V (Voltage range: 219V – 242V)
 - Frequency 50Hz
- Period of electricity provision
 - From June 1, 2020 to August 6, 2020
- Notification of desired start date of electricity provision
 - Each NOC is to notify its desired start date of electricity provision to Sport Information desk in the venue.
 - After receiving it, Venue Energy Project Manager will schedule the expected start date of electricity provision.
 - After being scheduled, the expected start date to be informed to NOC via the Sport Information desk.
- Power supply connection
 - Venue Energy Project Manager or their deputy, with the presence of NOC person in charge, is to confirm the safety of power facilities in the container by checking insulation resistance and others before connecting power supply.
 - Power supply connection will not be conducted if the safety of power facilities of the container cannot be assured. In that case, Venue Energy Project Manager or their deputy will be able to introduce electrical workers to NOC person in charge.
 - After resolution of all issues by qualified electrical workers, the Venue Energy Project Manager will confirm the safety of power facilities in the container, and then connect power supply.

- Specifications of connector for hook-up with distribution boards:
 - A single CEE form of female connector IEC 60309
 - 32A
 - 3 pins (single phase)
- Items to be prepared by individual team

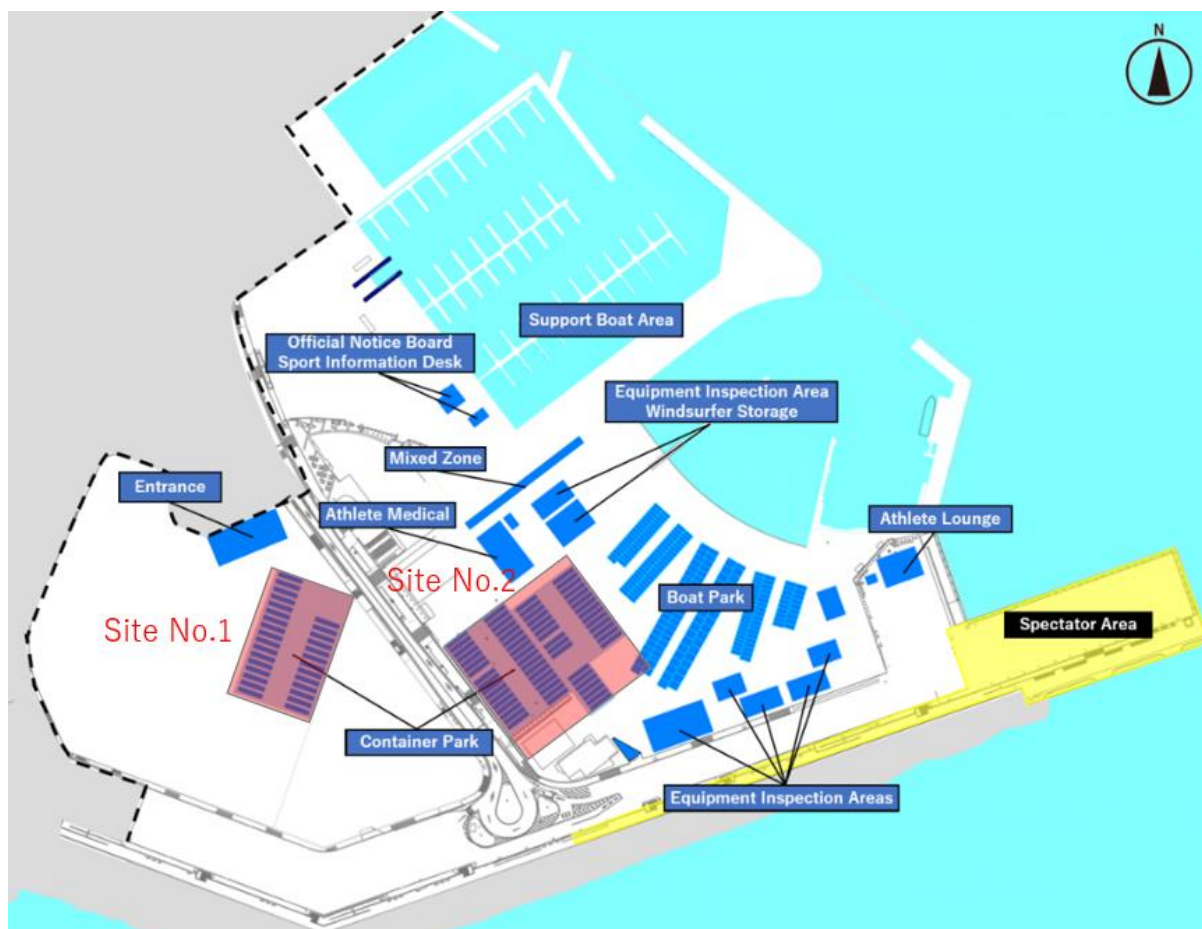
Each NOC is to prepare items below in order to hook up electricity of its container with distribution board:

 - Necessary cables
 - Hook-up connectors
 - Other necessary devices
- Responsibilities:

Tokyo 2020 is not responsible for any equipment damages caused by connecting equipment that operates under other specifications than those mentioned above.
- Other precautions:
 - Tokyo 2020 does not provide electricity to other equipment than those for team containers.
 - Standard voltage in Japan is AC 105V/210V at a frequency of 50Hz; hence, equipment purchased in Japan may not operate properly under the specifications of electricity provided by Tokyo 2020.
 - Specifications of standard power outlets in Japan is JIS C8303; hence, NOCs may have to prepare power plug adapters if the outlet type does not fit.

[Reference] Electricity specifications for Athletes Lounge employ the same voltage with Japanese standard, as well as the same type of outlets with domestic standard.

13. Container Areas in the Sailing Venue



14. Details of the Container Sites



15.Bump-in and -out schedules

| Date | Activity | Responsible organisation |
|---------------------|---|--------------------------|
| From 18 May | Arrival of NOC containers (shipped by NOC and Freight Support Plan) at venue. | Tokyo 2020 /Teams |
| 12 July | End of contracted training period for teams | EYH |
| By 12 July | Removal of all non-Olympic boats, equipment, containers from the venue | Teams |
| 13 July | Security sweep begins. 1-2 NOC officials required for security container inspection. | Security /Teams |
| 14 July | Security sweep reserve day | Security /Teams |
| 18 May – 25 July | Boats and equipment can be brought to the venue by sea, except 24 July. Any equipment not booked to arrive could be subject to delays. | Tokyo 2020 /Teams |
| 18 May - 25 July | Boats and equipment can be brought to the venue by land, except 24 July. Any equipment not booked to arrive could be subject to delays. | Tokyo 2020 /Teams |
| 31 July - 10 August | Olympic containers leave the venue or through the Freight Support Plan | Tokyo 2020 /Teams |
| 10 August | Final day of access to the venue for teams. Containers must be ready for shipping before going back to the countries. | Teams |